



Rutherford County

Work Ethic Distinction Standards

All Rutherford County High School seniors are eligible to earn the Work Ethic Distinction. Students who obtain this distinction are proving that they are both college and career ready. This achievement will guarantee an interview with employers as long as the candidate meets job related requirements. Students must earn a minimum of 32 points to receive the award.

1. Attendance Standard

- (1 pt.) Student has no more than 5 absences from school during the senior year.
- (3 pts.) Student has no more than 3 absences from school during the senior year.
- (5 pts.) Student has no more than 1 absence from school during the senior year.

2. Tardiness Standard

- (1 pt.) Student has no more than three tardies to school during the senior year.
- (3 pts.) Student has no more than one tardy to school during the senior year.

3. Discipline Standard

- (1 pt.) Student has no more than one discipline referral during the senior year.
- (2 pts.) Student has no discipline referrals during the senior year.

4. Overall Grade Point Average Standard

- (1 pt.) Student has an overall GPA of 2.0 to 2.99
- (2 pts.) Student has an overall GPA of 3.0 to 3.49
- (3 pts.) Student has an overall GPA of 3.5 or above

5. Drug Free Standard

- (4 pts.) Student voluntarily presents written proof as being drug free.

6. CTE Coursework Standard

- (1 pt.) CTE Participant - Student has completed and earned credit in at least one CTE course by the end of the senior year.
- (2 pts.) CTE Concentrator - Student has completed and earned credit in two high school CTE courses, in sequence, in a single CTE program of study by the end of the senior year.
- (3 pts.) CTE Completer - Student has completed and earned credit in three or more high school CTE courses in a single CTE program of study by the end of the senior year.

7. CTE Competition Standard

- (1 pt.) Student has competed in an approved regional level CTE competition during the senior year.
- (2 pts.) Student has competed in an approved state level CTE competition during the senior year.
- (3 pts.) Student has competed in an approved national level CTE competition during the senior year.

8. Community Service Standard

- (1 pt.) Student has completed 10 hours of community service during the senior year.
- (2 pt.) Student has completed 20 hours of community service during the senior year.
- (3 pt.) Student has completed 30 hours of community service during the senior year.

9. Post-Secondary Plan Standard

- (2 pts.) Student is in good standing with TN Promise, including having applied to an accredited post-secondary institution OR student has enlisted in the military OR student has enrolled in a registered apprenticeship after high school graduation.

10. Dual Enrollment/Credit Standard

- (2 pts.) Student has successfully completed a Dual Enrollment, Dual Credit, or Advanced Placement course and has been granted credit by any post-secondary institution during or before the senior year.

11. Industry Certification Standard

- (3 pts.) Student has received a national industry certification during or before the senior year. (i.e., Snap-on Metering Certificate, NCCER Certificate, etc.)

12. College and Career Readiness Certificate Standard

- (1 pts.) Student has achieved a Bronze Level Career Readiness Certificate or equivalent score on an accepted standardized test.
- (2 pts.) Student has achieved a Silver Level Career Readiness Certificate or equivalent score on an accepted standardized test.
- (3 pts.) Student has achieved a Gold or Platinum Level Career Readiness Certificate or equivalent score on an accepted standardized test.

13. Work Experience Standard

- (4 pts.) Student has participated in an internship OR approved career practicum/work-based learning course OR has held a part-time job during the senior year.

To receive the Work Ethic Distinction a student must earn a minimum of 32 points and a regular high school diploma



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Supporting documents for many standards can be found by logging into your Skyward account. Students must use documentation from the 1st semester of senior year for standards 1 -4. Please follow specific instructions for all other standards and then upload to your WE Track account. *Please see the Standard Guidelines page on tnworkethic.com for a list of accepted tests and score equivalency tables. Students can create an account at tnworkethic.com.

- 1. Attendance Standard:** Upload a copy of your attendance report from your student portal on Skyward.
- 2. Tardiness Standard:** Upload a copy of your tardy report from your student portal from your student portal.
- 3. Discipline Standard:** Upload a copy of your discipline report from your student portal.
- 4. Overall Grade Point Average Standard:** Upload a copy of your GPA from your student portal.
- 5. Drug-Free Standard:** ARCpoint Labs, 1826 Ward Drive Ste 204, 37129, will provide reduced-cost drug screens. Students must bring a valid government ID and a copy of the Donor Pass/Collection Authorization, which can be downloaded from <http://bit.ly/WEDonorPass>. To earn points, students must attach a copy of passed documentation. At-home tests and other over-the-counter drug screens are not accepted as proof for this standard.
- 6. CTE Coursework Standard:** Upload a list of your CTE class transcripts from your student portal.
- 7. CTE Competition Standard:** Student should upload documentation of their registration or competition record in CTE competitions. If no documentation is available, a written statement from an associated CTE teacher can be accepted as proof of competition.
- 8. Community Service Standard:** Student should upload documentation of log(s) of community service hours completed. Community service hours must be done on a volunteer basis. Logs should generally bear the information of the organization community service was completed with, as well a supervisor signature and supervisor contact information. If no such official documentation is available, a signed written statement from a supervisor including organization name, number of hours worked and supervisor contact information can be accepted as proof of community service hours.
- 9. Post-Secondary Plan Standard:** There are three ways to earn points for this standard, listed below.
 1. Provide documentation for the following TN Promise related activities:
 - a. Completed TN Promise application in the student portal
 - b. Submission of FAFSA
 - c. Attendance of at least one mandatory TN Promise meeting
 - d. Application submission to an accredited post-secondary institution
 2. Provide official documentation of enlistment in a branch of the military.
 3. Provide documentation of enrolling in a registered apprenticeship program that will continue after high-school graduation.
- 10. Dual Enrollment/Credit Standard:** Upload documentation of dual enrollment, dual credit, IB and/or Advanced Placement coursework to your WE Track account.
- 11. Industry Certification Standard:** Upload a copy of your nationally recognized industry certification credential or award.
- 12. College & Career Assessment Standard:** Upload copies of your ACT WorkKeys, ACT, SAT, or ASVAB assessment scores.
- 13. Work Experience Standard:** Provide documentation verifying the student held an internship or part-time job during (or in the summer before) their senior year. A pay stub or similar employment document will work for this option OR provide documentation verifying the student completed a career practicum/work-based learning course during their senior year of high school.

Please note that you, the student are responsible for collecting the required supporting documentation and uploading it to your WE Track account on or before the March 25, 2022 deadline.