



Rutherford County

Work Ethic Distinction Standards

All Rutherford County High School seniors are eligible to earn the Work Ethic Distinction. Students who obtain this distinction are proving that they are both college and career ready. This achievement will guarantee an interview with employers as long as the candidate meets job related requirements. Students must earn a minimum of 20 points to receive the award.

1. Attendance Standard

- (1 pt.) Student has no more than 5 absences from school during the senior year.
- (2 pts.) Student has no more than 3 absences from school during the senior year.
- (3 pts.) Student has no more than 1 absence from school during the senior year.

2. Absence Standard

- (1 pt.) Student has no more than one unexcused absence from school during the senior year.
- (2 pts.) Student has no unexcused absences from school during the senior year.

3. Tardiness Standard

- (1 pt.) Student has no more than two unexcused tardies to school during the senior year.
- (2 pts.) Student has no more than one unexcused tardy to school during the senior year.

4. Discipline Standard

- (1 pt.) Student has no more than one discipline referral during the senior year.
- (2 pts.) Student has no discipline referrals during the senior year.

5. Overall Grade Point Average Standard

- (1 pt.) Student has an overall GPA of 2.0 to 2.9
- (2 pts.) Student has an overall GPA of 3.0 to 3.4
- (3 pts.) Student has an overall GPA of 3.5 or above

6. Drug Free Standard

- (5 pts.) Student voluntarily presents written proof as being drug free.

7. CTE Coursework Standard

- (1 pt.) Student has successfully completed at least one CTE course by the end of the senior year.
- (2 pts.) Student has successfully completed two CTE courses by the end of the senior year.
- (3 pts.) Student has successfully completed three or more CTE courses by the end of the senior year.

8. CTE Competition Standard

- (1 pt.) Student has competed in an approved regional level CTE competition during the senior year.
- (2 pts.) Student has competed in an approved state level CTE competition during the senior year.
- (3 pts.) Student has competed in an approved national level CTE competition during the senior year.

9. TN Promise Standard

- (2 pts.) Student is in good standing with TN Promise and has completed the required 8 hours of community service.

10. Dual Enrollment/Credit Standard

- (2 pts.) Student has successfully completed a Dual Enrollment, Dual Credit, or Advanced Placement course and has been granted credit by any post-secondary institution during or before the senior year.

11. Industry Certification Standard

- (2 pts.) Student has received a national industry certification during or before the senior year. (i.e., Snap-on Metering Certificate, NCCER Certificate, etc.)

12. Enrollment in Post-Secondary Standard

- (2 pts.) Student is registered or has applied at a post-secondary institution for the fall of the graduating year.

13. Career Readiness Certificate Standard

- (2 pts.) Student has achieved a Bronze Level Career Readiness Certificate.
- (4 pts.) Student has achieved a Silver Level Career Readiness Certificate.
- (6 pts.) Student has achieved a Gold or Platinum Level Career Readiness Certificate.

14. Industry Awareness Standard

- (1 pt.) Student has participated in one industry awareness event during the senior year.
- (2 pts.) Student has participated in more than one industry awareness event during the senior year.
- (3 pts.) Student has participated in an internship or work-based learning activity.

To receive the Work Ethic Distinction a student must earn a minimum of 20 points and a regular high school diploma



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Supporting documents for standards 1 - 5, 7 and 10 can be found by logging into your Skyward account. Students must use documentation from the 1st semester of senior year for standards 1-5. Please follow specific instructions for all other standards and then upload to your WE Track account. Students can create an account at <http://www.workethicdiploma.com>.

1. Attendance Standard: Upload a copy of your attendance report from your student portal on Skyward.

2. Absence Standard: Upload a copy of your attendance report and highlight your absences from your student portal.

3. Tardiness Standard: Upload a copy your tardy report from your student portal from your student portal.

4. Discipline Standard: Upload a copy your discipline report from your student portal.

5. Overall Grade Point Average Standard: Upload a copy your GPA from your student portal.

6. Drug Free Standard: ARCpoint Labs, 1826 Ward Drive Ste 204, 37129, will provide reduced cost drug screens. Students must bring a valid government ID and a copy of the Donor Pass/Collection Authorization which can be downloaded from <http://bit.ly/WEDonorPass>. To earn points, students must attach copy of passed documentation.

7. CTE Coursework Standard: Upload a list of your CTE coursework from your student portal.

8. CTE Competition Standard: Your CTE teacher must verify competition participation by providing a document with the event name, date and their signature. You must then upload the document to your WE Track account.

9. TN Promise Standard: Your eligibility for the Tennessee Promise can be verified by logging into your Tennessee Promise account at www.tnpromise.gov and taking a screen shot of your community service hours and upload the screenshot to your WE Track account.

10. Dual Enrollment/Credit Standard: Download a list of dual enrollment, dual credit, and IB and/or Advanced Placement coursework from your student portal. Then upload it to your WE Track account.

11. Industry Certification Standard: Upload a copy of your industry certification certificate or award.

12. Enrollment in Post-Secondary Standard: Upload a copy of your acceptance letter from a post-secondary institution.

13. Career Readiness Certificate Standard: You can retrieve your ACT WorkKeys National Career Readiness Certificate (ACT WorkKeys NCRC™) from myworkkeys.act.org/mwk/login.do. Use the user id and password you were provided when you initially took the assessment. Then upload the document to your WE Track account.

14. Industry Awareness Standard: Industry awareness events include, work-based learning, job shadow, or visit to an industry (field trip). Please ask teacher and/or employer to provide a document with their signature and date of your industry awareness activity. Upload this document to your WE Track account

Please note that you the student are responsible for collecting the required supporting documentation and uploading it to your WE Track account on or before the March 26, 2021 deadline.